

Guidelines to the participating Universities:

a) Confirmation of the participation:

The Universities in Maharashtra State are requested to confirm their participation by sending duly filled in “**Proforma-I**” along with the pro-rata in the form of **bank DD/ RTGS/NEFT**.

b) Strength of contingent: (Maximum 50 per University)

The participating University shall send a team of maximum 50 participants including a contingent in-charge and a team manager (i.e. 48+2). **A female team manager is essential for Female participants. No extra person will be entertained on any ground.**

Explanation:

Each University can send in all 48 entries comprising 06 categories, 04 levels with maximum of 2 entries in each level ($6 \times 4 \times 2 = 48$), with a rider that no university shall send a contingent of more than 50 members including the team managers and assistants, if any. Strategically, however, the participating universities can send two entries in some of the categories and single or nil in some other.

Since the philosophy of the convention is based on inculcating research culture, the team should primarily comprise only the student participants with innovative theme. However, there is no restriction on the number of researchers engaged in each research project. Though some of the teachers who have supervised/guided/coordinated the research project with the students may be permitted to accompany the respective teams **as a part of contingent** for the various categories, if inevitable, but while **restricting to the total number of 50 members** in the entire contingent of the University.

c) Entries for various research outputs:

Care should be taken by the participating Universities to send entries in the maximum categories by selecting at-least one and maximum two best research projects in each of the 24 categories, comprising of 6 disciplines and 4 levels, since there is no restriction on the area of participation depending on the faculty / subjects taught in the University. This principle not only ensures equal opportunity for all the Universities to win overall championship through prize winning research projects in maximum categories but also provides freedom of expression of research talents

beyond the limitations of formal education thus expanding the horizon through inter-disciplinary approach and even beyond. Though, freedom of participation irrespective of the faculty to which person belongs is encouraged, the same is **NOT** applicable to the appointment of judges who in fact must belong to the faculty /subject/stream in the respective disciplines. Hence, the organizing / host university will not restrict entry in any discipline forwarded by the participating universities, since the judges would automatically eliminate entries which do not fall under the said discipline. Needless to say that, the responsibility lies on the participating universities to ensure that the entries of various research out-puts fall in the correct slots of disciplines.

d) Contingent In-Charge:

participating University shall send a maximum of two person as contingent In-charge/ Team manager. The contingent in-charge / team manager will maintain liaison with the contact persons of the organizing university for comfortable participation.

e) Information of the participating University:

- Participating universities are advised to follow the online registration system.
- The participating universities are requested to send the desired information prescribed in the **Proforma – II** both in a hard and a soft copy.(which is available on Web site www.unigug.org)
- The participating universities are requested to send the desired information of the student participants prescribed in the **Proforma – III** both in a hard & soft copy.(which is available on web site www.unigug.org)
- The Participating universities must send a soft copy of appended proforma I, II and III, and an entry list to The Organizing Secretary, AVISHKAR, Gondwana University, Gadchiroli on or before 5th January,2019 and forward a soft copy of the research paper to nssdsw.gug@gmail.com

f) Registration at the venue:

The contingent in-charge or team managers must report the venue **Gondwana University, Gadchiroli** up to 15th January, 2019, 9.00am to 4.00pm for registration and shall can collect the participant kit comprising I-cards, programme schedule, food coupons and other details of the

event. Participating University should also submit Hard copy of Proforma III at Registration. **A sum of Rs. 1000/- Refundable caution money** shall have to deposited by each team at the time of Registration (the cost of any loss of stores / damage to the property issued but not returned shall be deducted out of it).

g) Rotating Trophies: Last year winner and runner-up of general championship and discipline-wise championship shall bring the rotating trophies with them and hand-over the same at the time of registration.

h) University Flags: The team manager or in-charge shall have to provide two university flags at the time of registration.

i) Travelling Expenses:

The participating university will have to bear the travelling expenses for the student participants and the team managers.

j) Food: Wholesome food shall be provided by the host university as per the scheduled period of the event.

k) Boarding and Lodging: Free boarding and lodging would be provided for all the participants and officials of the Avishkar 2018.

l) Clothing and bedding: Weather in the _____ city during January is generally pleasant with the temperature between _____°C. It is advised to bring sufficient warm bedding, woolen clothes, medicines etc. by the contingent. The participants and officials are advised to get suitably vaccinated against cholera and typhoid.

m) Discipline:

1. Disqualification of a participant on the grounds of non-eligibility may result in the automatic cancellation of the contingent for that academic year.
2. Identity of the participants and the participating university should not be disclosed during both poster and oral presentation in any manner.
3. No official or any member of the university shall go to press on any controversial issues.

4. Consumption of liquor, eve teasing, influencing and adjudicators, indecent behaviors inside the campus and venue is strictly prohibited.
5. If the behavior of any contingent is found contrary to the objectives of the competition, the host university may take suitable action against concerned individual or team.
6. Those violating these clauses shall be liable to disciplinary action, which may be up to the extent of debarring the concerned university team from participation in the future research conventions.

n)Instruction to the student participants:

1. Participants will be allowed to participate only after the verification of an **'Identity Card with photo'** duly signed by the competent authority of respective university / College/ Institute for current year.
2. Poster space of 1m X 1m and material for affixing the poster will be provided at venue. The poster can be flex printed or hand drawn. **Please do not disclose the name and identity of the participant (s) and the university on poster or any other means.**
3. Model space of 1m X 1m along with electric or water supply, if required will be provided for assembling the working / static model.
4. Participants have to specify the requirements in the entry form, which is essential for their model
5. **Use of fireworks/ arms** at the venue is strictly prohibited. However, if it is unavoidable for an exhibit, its imitation may be used with the prior permission of the organizing committee.
6. The projects / exhibits will be evaluated by the nationally reputed experts and their decision will be final and binding on all the concerned.
7. The participants shortlisted from poster / model evaluation will have to make oral PPT presentation of their research projects for not more than 10 min. duration, which will be followed by discussion. LCD projector facility will be made available. Participants are also advised to bring the 'PDF-version' of presentation to avoid hardware / software compatibility problems.
8. 8) Exhibits shall be displayed on 16th January, 2019 at Gondwan University, Gadcholi.

o) Prizes and Rotating Trophies with their Replica, Certificates, Badge and Mementoes:

- Trophies:
Championship Trophy (rotating) will be awarded to winner from each discipline (six).
General Championship Trophy (rotating) will be awarded to the Winner and Runner-up University bagging maximum prizes.
- Certificate of participation will be awarded to all the participants.
- The Championship Trophy (rotating) will be awarded to winner from each discipline (six). The General Championship Trophy (rotating) will be awarded to the winner and Runner-up University bagging maximum prizes.
- The cash prize to winners of each level will be awarded as First Prize of Rs. 5,000/- and Second Prize of Rs. 3,000/-
- The winners of the trophies will be responsible for collecting, handling and safe transportation of the trophies. They shall also be responsible for handing over of the trophies to the next Organizing University that shall host the Avishkar in the consecutive year.
- The organizing University shall make replicas of the trophies and the respective winners will keep them as an honour.
- The organizing University shall print well designed certificates and the badge as per the given format and these shall be awarded to the participants and the winners at the time of Valedictory Program
- The certificate as per the formats will be given to the members of Training Institute, Volunteers and Organizing Committee along with members of the sub-Committee.
- Mementoes will be presented to the Guests of Honor, Invited Speakers, and the Program
- Coordinators along with the officials of Organizing University and Rajbhavan if decided in the meeting of Organizing Committee.

p) Responsibilities and general discipline to be followed by the contingent:

1. The Team Managers should ensure that they register the names of respective participants correctly without any spelling mistakes before submitting it to the Organizing University. New certificates will not be issued.
2. The contingent leaders will be responsible for the discipline of their contingent members.

3. In case of any in-disciplinary activity taking place, the contingent leaders will discuss with the participants and inform to the organizing secretary immediately.
4. The matter must be brought to the notice of Vice Chancellor as a Chairperson of the Organizing Committee and the decision given by the Chair will be binding on the contingent.
5. The contingent Leaders along with their members must follow all the instructions given by the organizing secretary.
6. In case of any dispute, contingent leaders are requested to bring it to the notice of Vice Chancellor of the organizing university through organizing secretary.
7. All the participants will strictly follow timings of 'lights off' i.e. 10:00 PM.
8. Disqualification of a participant on the grounds of non-eligibility may result in the automatic cancellation of the contingent for that academic year.
9. If the behavior of any contingent is found contrary to the objectives of the competition, the host university may take suitable action against concerned individual or team.

4.6 SCHEDULE OF THE PROGRAMME

| Date | Time | Event | Venue |
|-------------|------------------|-----------------------|----------------------|
| 15/01/2019 | 9.00am | Registration | Registration Counter |
| | 3.30pm to 5.30pm | Inauguration Function | Main pendol |
| 16/01/2019 | 9.00am to 4.00pm | Poster | Poster presentation |

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| | | presentation/ model exhibition | Pendol |
| 17/01/2019 | 11.00am to 12.30pm | Scientific lecture | Main pendol |
| | 11.00am to 5.00pm | Oral presentation | At Respective Hall |
| | 6.00pm to 8.00pm | Entertainment programme | Main pendol |
| 18/01/2019 | 10.00am to 12.30pm | Valedictory Function and Prize Distribution | Main pendol |